



# NAMIBIA NATURE FOUNDATION

## VACANCY

Namibia's leading conservation and sustainable development NGO has excellent career opportunities for interested and qualified candidates to apply for the following position:

### **PROCUREMENT OFFICER**

We're looking for a Procurement Officer to join our team! The Procurement Officer is responsible for overseeing the procurement process of goods and services for the NNF and its projects. This role involves ensuring cost-effectiveness, compliance with procurement policies, and fostering positive relationships with vendors. The Procurement Officer will play a key role in supporting the organization's mission by managing the acquisition of necessary resources. If you are a motivated and detail-oriented individual with a passion for procurement, we want to hear from you!

**Closing date: 16 April 2024**

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The NNF is an organization of people and through our wonderful diversity we have something in common, a passion for the cause and demonstrable understanding of and commitment to conservation, sustainable development and people.

If you have this passion too, then join us.

Interested candidates should submit a CV and a cover letter outlining their qualifications and interest in the position by email to [Jessica@nnf.org.na](mailto:Jessica@nnf.org.na) - Please include the position you are applying for in the subject line. Applications will be reviewed on a rolling basis until closing date.

More information and detailed job description and application instructions can be downloaded from the NNF website: [www.nnf.org.na](http://www.nnf.org.na)

**Please note only short-listed candidates will be contacted.**

The NNF reserves the right, in its sole discretion, to amend or withdraw the jobs as advertised here.

Queries to [Jessica@nnf.org.na](mailto:Jessica@nnf.org.na)

