

Namibia Nature Foundation



JOB DESCRIPTION

Job Title: Research Coordinator – **Sustainable Agriculture**

Location: Windhoek or Rundu

Key Purpose of the role:

The NNF has been contracted by the Deutsches Institut fuer Tropische und Subtropische Landwirtschaft (DITSL) to support a research project which aims at increasing efficiency in rangeland-based livestock value chains through machine learning and digital technologies.

The Research Coordinator will be responsible for coordinating and conducting transdisciplinary research activities remotely as well as in the field. He/she will collaborate closely with communities, research partners in Namibia, Namibian University for Science and Technology (NUST) as well as internationally (Kenya, Germany) in planning and implementing research activities.

Key Responsibilities:

- Project coordination
- Field facilitation
- Information/data collection
- Writing of reports / information materials

Key Performance Areas/ Responsibilities: [KPA's]:

- Project coordination
 - Liaise with relevant parties and provide information and assistance to partners and stakeholders.
 - Planning and logistical support of research activities for national and international researchers
- Field facilitation and implementation
 - Maintenance of relationships between project staff and communities
 - Awareness creation and feedback to local and national stakeholders on project activities
 - Ensuring full participation of communities in project activities in Kavango East and Omaheke
 - Lead participatory community engagement processes
- Information/data collection
 - Collect field data in target communities
 - Collect, review and cross-checking of literature and reports to support development and implementation of project deliverables
- writing of reports / information materials
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 - Drafting of technical project reports according to donor requirements
 - Drafting of information material e.g. training materials, communications

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Key working relationships: internal/external

Internal: Project Team

- Senior Technical Advisor for Sustainable Agriculture
- Senior Coordinator CBNRM
- Field Assistant
- Responsible Accountant

External:

- German Institute of Tropical and Subtropical Agriculture (DITSL)
- Namibian University of Science and Technology (NUST)
- Other project partners (University of Nairobi, Centre for Research and Development in Drylands)
- Communities in Kavango East and Omaheke

Person Specification: Essential qualifications, competences, knowledge, skills and abilities.

- Minimum of M.Sc. in rangeland management, environment, agriculture, natural resources, informatics or a related field
- Min. 2 years' experience of working in a related field and of working with multi-disciplinary teams
- Must have experience in conducting qualitative research or other qualitative processes
- Ability to interact effectively with different stakeholders including local communities
- Knowledge of livestock husbandry and rangeland management principles
- Flexibility and willingness to travel when required
- Evidence of good planning, coordination and networking skills
- Excellent interpersonal skills and general communication skills
- Strong language skills, with excellent English, other Namibian languages will be an advantage
- Good command of Office suite applications (Word, Excel, Access, PowerPoint)
- Ability to produce well-written, accurate and high-quality reports
- Valid driver's licence and ability to operate a 4x4 vehicle