



JOB DESCRIPTION: LIVELIHOOD SUPPORT OFFICER

Location: Lüderitz
Reports to: NIMPA+ Project Leader

A. Overall Objective

The Livelihoods Support Officer (LSO) for the NIMPA+ Project will be responsible for supporting and facilitating the economic empowerment of vulnerable communities in Lüderitz in line with the project's activities. The LSO is responsible for providing technical expertise and support to selected income-generating activities in Lüderitz. The LSO will support the establishment of an association of small-scale fishers and gleaners in Lüderitz. The LSO will manage and monitor the project's livelihood interventions, which include business training, access to finance, and mentoring of small enterprises. The LSO will support the feasibility studies and socio-economic data collection under this project. The LSO will actively coordinate and implement the ocean literacy work under the project.

The position is housed under the Blue Action Fund grant and for the project timeframe of 5 years.

The ideal candidate should be passionate about community development and possess relevant qualifications and experience.

B. Key duties and responsibilities:

- Support the assessments of livelihood options and identify suitable income-generating activities for the project's beneficiaries.
- Develop and implement a livelihoods support strategy for the NIMPA+ Project, in consultation with project team, beneficiaries and partners.
- Develop and implement training programmes for project beneficiaries in areas such as business management, financial management, and marketing.
- Provide technical assistance to beneficiaries to improve the quality of their products or services.
- Identify and implement appropriate finance and credit mechanisms for project beneficiaries.
- Monitor and evaluate the impact of the project's livelihood interventions to ensure they are aligned with the project's goals and objectives.
- Support the development and delivery of the ocean literacy programme of NIMPA+.
- Liaise with project partners, government agencies, and donors to mobilize resources and leverage funding opportunities for project beneficiaries.
- Ensure compliance with the project's procurement and financial procedures.
- Assisting with planning and implementation of the project.
- Participating and engaging in strategic planning, annual institutional planning, and reviews of plans.
- Taking on any duties on request and on own initiative that will provide support and assistance to the NIMPA+ project.
- Maintaining a productive, supportive relationship with NNF colleagues and project partners.
- Fostering good cooperative relationships with all partners and donors and providing a professional service.
- Attending project and staff meetings.
- Adhering strictly to the practices, policies and principles adopted by the NNF and practicing and promoting accountability and transparency.

C. Desired Qualifications and Experience

- A bachelor's degree in (adult) education, community development, Technical and Vocational Education and Training, small-medium business development, or a related field.
- A minimum of ten years' experience in community development programmes, ideally in coastal communities.
- Experience of working on donor-funded projects, particularly in the coastal and marine sector, will be an added advantage.
- Knowledge of business management, financial management, and marketing will be critical for success in this position.
- Excellent communication, organizational, and interpersonal skills.
- Ability to work independently and as part of a team.
- Strong analytical and problem-solving skills.

D. Knowledge, skills, and abilities

- A working knowledge of the field of donor funding.
- Highly detail-oriented and organised.
- Ability to plan and organise own work to meet a stream of deadlines.
- Good command of written and spoken English, African and other Namibian languages will be an added advantage.
- A readiness to work with people with widely differing belief systems and personal circumstances.
- Enthusiasm and flexibility.
- A punctual and reliable attitude.