



Namibia Nature Foundation

Tel.: +264 61 248345; 76 & 78 Frans Indongo Road; P.O. Box 245 Windhoek, Namibia;
Email: info@nnf.org.na; Website: <http://www.nnf.org.na>

REQUEST FOR QUOTATION

FOR THE SUPPLY AND DELIVERY OF 2 000 RATION PACKS FOR FIELD STAFF

ISSUE DATE: 6 September 2019

The 2000 ration packs need to be ready for collection in Windhoek, Namibia, 14 days after the successful bidder has been awarded the bid. Collection will be done during normal working hours.



Board of Trustees: Mr M. Böttger, Ms R. Gomachas, Dr S. Heita, Mr M. Hill, Dr P. Lindeque (Vice Chair), Mr A. G. Middleton (Director), Dr R. Miller (Chair), Mr A. Stier (Treasurer), Mr K. Uiseb





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1. Scope of Work

Supply and delivery of 2 000 (two thousand) ration packs. An expiry date (“use-by-date”) must appear on every ration pack. The expiry date should not be less than 12 months from the delivery date.

Each ration pack must contain the following items:

4 x	One Square Meal (high energy meal)	55g
1 x	Isotonic Drink Powder	35g
1 x	Energy Bar	45g
1 x	Packet of Raisins	100g
1 x	Orange Vitamin C Sweets	

And the following tinned food:

1 x	Pilchards in Tomato Sauce	215g
1 x	Corned Meat	190g
1 x	Fruit Cocktail in Syrup	227g
1 x	Baked Beans in Tomato Sauce	225g
1 x	Sweetened Condensed Milk Treat	30g

**All items must be packaged as individual ration packs in a good quality, sturdy cardboard box.*

2. Specifications

All items must be procured from a reputable supplier that complies with all national and applicable regulations (amongst others the Standards Act of 2005 and SANS/ISO 9001 regulations).

3. Pricing

All prices must be quoted in Namibian Dollars on a fixed price basis, including VAT.

4. Changes to Quotes

Changes by the Respondent to its submission will not be considered after the closing date and time.



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5. Respondent's Samples

Respondents are required to submit a complete sample of a ration pack. The samples must be delivered together with the bid documents on or before the deadline on 20 September 2019 at 12h00 midday to the following address:

Namibia Nature Foundation
76 & 78 Frans Indongo Road
Windhoek-West
Windhoek, NAMIBIA

No faxed, e-mailed or telephonic tenders will be accepted.

6. Disclaimers

Please note that the NNF reserves the right to:

- Modify the goods and request Respondents to re-bid on any changes;
- Reject any quotation which does not conform to instructions and specifications which are detailed herein;
- Disqualify quotations submitted after the stated submission deadline;
- Not accept the lowest priced quotation or an alternative bid;
- Reject all quotations;
- Award only a portion of the orders to a specific Supplier should it be more advantageous in terms of cost, availability etc; or
- Make no award at all.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, NNF reserves the right to award the business to the next highest ranked bidder, if he/she is still prepared to provide the required goods at the quoted price. The successful bidder needs to provide the 2000 ration packs within 14 days of being awarded the bid.

7. Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.



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