



Project: Knowledge Hub for Organic Agriculture in Southern Africa

Role: Training Program Coordinator - KHSA

Contracting body: Namibia Nature Foundation (NNF) and Namibia Organic Association (NOA)

Report to: Country Project Manager

Contract terms: Role is 80% time; fixed-term contract from November 2021 - August 2022 (9 months), renewal depending on project continuation.

Project Overview

The Knowledge Hub for Organic Agriculture in Southern Africa (KH SA) is a collaborative country-led partnership forming part of the Knowledge Centres for Organic Agriculture (KCOA) project. The KH SA project aims to scale up adoption of organic farming practices in the Southern African region over a four-year period. The Knowledge Centres for Organic Agriculture (KCOA) comprise three other regional hubs: the North African knowledge hub, West African knowledge hub and East African knowledge hub. A fifth hub, the Central African knowledge hub, is under planning.

This is an indicator-led development project, with the indicators provided by the KCOA project. The strategy is thus to organise activities in each country in a manner that is appropriate to the context and the needs of that country, while also addressing the regional needs and achieving the goals and objectives of the project. These objectives of the project will be achieved through the following three outputs:

- *Output 1:* Validated technical and methodological knowledge for the promotion of organic agriculture, including processing, is prepared for the context of the participating countries and stakeholder groups.
- *Output 2:* Validated knowledge, strategies and good practices in the field of organic agriculture, adapted to the contexts of the countries participating in the regional knowledge hubs, have been disseminated.
- *Output 3:* Key actors in the organic agriculture value chains of the participating countries in the four (soon five) regions are networking in an exemplary manner.

Southern Africa (KH SA) region is under the leadership of the Sustainability Institute (SI) who work in cooperation with in-country partners - PELUM in Zambia, the Namibia Nature Foundation (NNF) in partnership with the Namibia Organics Association (NOA) in Namibia and the South African Organic Sector Organisation (SAOSO) in partnership with PGS-SA in South Africa. The in-country partner in Malawi will be selected later in the year. **Namibia Nature Foundation (NNF) and the Namibian Organic Association** are jointly implementing this project under their existing MoU to promote organic agriculture in Namibia.

The project is funded by the German Federal Ministry of Economic Cooperation and Development (BMZ) and implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ).

Job description

The incumbent will be the Training Program Coordinator for the multiplier support program (MSP) to be developed and implemented under the Knowledge Hub for Organic Agriculture in Southern Africa (KHSA). He/She is responsible to coordinate the development and implementation of the program of the project under the guidance of the Country Project Manager according to the project objectives and outputs as described in the project contract. The incumbent will be accountable to the Country Project Manager and work in close coordination with the Project Manager (based at the Sustainability Institute in South Africa). The Training Program Coordinator will undertake the following responsibilities:

1. Coordinating the design and implementation of training activities, with a special focus on the multiplier support program (MSP), strengthening agricultural multipliers in the organic sector.
2. Coordinating the technical working group to design the MSP and giving technical input and support around agricultural training design, delivery and support.
3. With assistance of the KHSA team and the technical working group, compiling of the MSP
4. Providing centralised support to field staff to facilitate integration of training opportunities in their projects.
5. Initiating contact with the National Training Authority and associated entities with the aim of strengthening collaboration with the KHSA
6. Creating a network of training providers with the aim of embedding organic training components into their work
7. Backstopping for the administration of KHSA activities.
8. Assisting in ensuring the sound management of all project assets allocated to Sustainable Agriculture projects or components.
9. Under the direction of the Country Project Manager assist in developing strong sector relationships particularly in the agricultural training sector in Namibia and the region. This includes attending necessary networking meetings, nationally and internationally, where appropriate.
10. Supporting quarterly reports and other ad-hoc reports as and when required for submission through the Country Project Manager.
11. Ensuring that Project staff are kept up to date on latest national, regional & global trends and developments in training and multiplier support programs.
12. Supporting the Sustainable Agriculture Officer M&E with knowledge management, monitoring and evaluation.
13. Supporting KHSA Communications Officer by identifying training related project achievements and newsworthy topics to continuously inform the media and stakeholders about activities, and to build stakeholder relationships.

Requirements

- A degree in organic agriculture or a related field

- Knowledge and experience on organic agriculture (including livestock) of the sub-region (Southern Africa). This includes organic production and processing methods according to local and international organic standards as well as training, networking, advocacy and policy development.
- Knowledge of Namibia's agricultural sector, stakeholders (especially training providers) and appropriate sustainable agriculture practises;
- Minimum of 5 years' work experience in a comparable position
- Flexibility and willingness to travel when required;
- Demonstrated written, presentation, communication and organisational skills in English;
- Ability to produce well-written, accurate and high-quality reports;
- Very good working knowledge of ITC technologies (Microsoft Suite), Online Communication Tools and Social Media;
- Ability to motivate and work with team members which are dispersed across the country;
- Must have strong initiative and ability to work independently;
- Ability to implement and manage projects according to the required outputs;
- Ability to interact effectively with different stakeholders
- Capacity and willingness to upskill as required by the tasks to be performed;
- Commitment to deliver professional work of high quality
- Valid driver's license and ability to operate a 4x4 vehicle;
- Demonstrable understanding of and commitment to the aims and objectives of the KHSA.